

**Virginia Institute of Marine Science—Vessel Service Center**  
**Trailerable Vessel Float Plan**

**Date of Cruise** \_\_\_\_\_ **Vessel** \_\_\_\_\_ **Departure Time** \_\_\_\_\_

**Banner Index # to be charged:** \_\_\_\_\_

**Location Of Sampling Site(s).** Include well-known reference points. \_\_\_\_\_  
\_\_\_\_\_

Today's forecast for sampling site: Winds: \_\_\_\_\_ Seas: \_\_\_\_\_

Weather factors: Required Adverse Weather Sanction?  
(Circle one) NO YES If Yes- Approved by \_\_\_\_\_ and \_\_\_\_\_

If yes, indicate Vessel Staff assigned to respond - \_\_\_\_\_, \_\_\_\_\_

If trailering, what is the location of the ramp where you will be launching? \_\_\_\_\_

Will you pull out at this same ramp? \_\_\_\_\_ If not, where? \_\_\_\_\_



Will today's trip involve: SCUBA HOOKAH ? (Circle one) NO

Names of all personnel on board:  
\_\_\_\_\_  
\_\_\_\_\_

Estimated Time of Arrival at dock at end of day \_\_\_\_\_ *\*\*Remember to update your Float Plan if return time changes.\*\**

If your return will be after 4:30 p.m., whom will you contact to close your float plan?  
Name: \_\_\_\_\_ phone number \_\_\_\_\_

Communications: Radio # \_\_\_\_\_ Cell phone #s \_\_\_\_\_ GPS # \_\_\_\_\_

**Visitors and non-state employees will need to sign a liability release prior to departure and filed along with this plan.**

**PREDEPARTURE CHECKLISTS**

**VESSEL**

- \_\_\_\_\_ Ignition Key
- \_\_\_\_\_ Adequate Number of PFDs
- \_\_\_\_\_ Adequate Fuel/Oil (1/3 rule)
- \_\_\_\_\_ Fire Extinguisher (2 on Garveys)
- \_\_\_\_\_ Tool/Flare/First Aid Supplies
- \_\_\_\_\_ Anchor/Adequate Line
- \_\_\_\_\_ Horn Works
- \_\_\_\_\_ Oar, Boat Hook, Drain Plugs
- \_\_\_\_\_ Portable Fuel Tanks Secured
- \_\_\_\_\_ Boat Clean/Lines Coiled
- \_\_\_\_\_ Nightwork – Check navigation lights

**TRAILER**

- \_\_\_\_\_ Boat Strap secured
- \_\_\_\_\_ Trailer jack stowed
- \_\_\_\_\_ Safety chains crossed
- \_\_\_\_\_ Verify coupler attachment
- \_\_\_\_\_ Brake Cable attached (Tandem trailer)
- \_\_\_\_\_ Primary/Secondary tiedowns secured
- \_\_\_\_\_ Lights/Turn signals/Brakes
- \_\_\_\_\_ Field gear secured
- \_\_\_\_\_ Deck winch positioned/secured
- \_\_\_\_\_ Confirm battery power/  
Engine Up and Locked

\_\_\_\_\_  
Vessel Operator-In-Charge

\_\_\_\_\_  
Tow Vehicle Operator

Specify observed deficiencies \_\_\_\_\_